

TERMS AND CONDITIONS

2024 AWARDS OF THE FRENCH-CZECH CHAMBER OF COMMERCE

Article 1: The French-Czech chamber of commerce Awards

- 1.1 The French-Czech chamber of commerce, whose registered office is at IBC, Pobřežní 3 186 00 Praha 8, Czech Republic (hereinafter: “FCCC” or the “Organizer”) is organizing the 2024 FCCC Awards (hereinafter the “Awards” or “Award”).
- 1.2 Further details and information can be found on the FCCC’s website at www.chambre.cz

Article 2: The FCCC’s Awards

- 2.1 In 2024, the FCCC will grant one (1) or two (2) Awards in each of the three (3) categories below:
 - 2.1.1 Human Enterprise Award: one (1) Award
 - 2.1.2 Sustainable Enterprise Award: two (2) Awards
 - > Large company category (more than 251 employees)
 - > SMEs and medium-sized companies category (0 to 250 employees)
 - 2.1.3 Economic Growth: one (1) Award
- 2.2 The objective of the Awards is to honor entrepreneurial success and to reward businesses for their initiatives in social responsibility, sustainable development, economic efficiency, agility, and resilience.
- 2.3 **Human Enterprise Award**
 - 2.3.1 This Award will be granted to an individual entrepreneur or a company that places social concerns at the heart of its strategy and is recognized for being socially committed and for its internal or external management of human capital.
 - 2.3.2 This Award is open to any business (individual entrepreneur or company) operating in the Czech Republic, whatever its size or sector of activity, as long as its activity supports the development of the French-Czech economic relationship. This Prize is open to entrepreneurs and companies that integrate social concerns into the heart of their strategy and are recognized for being socially committed and for their internal or external management of human capital. These concerns, whether ongoing or already tested, must be measurable with performance indicators.
- 2.4 **Sustainable Enterprise Award**

2.4.1 These Awards will be granted in each category (Large company category (more than 251 employees) and SMEs and medium-sized companies category (0 to 250 employees)) to an individual entrepreneur or to a company that has made a strong commitment to sustainable development. Candidates will have to justify the impact of the project on their internal organization, the community, the market and the economy.

2.4.2 These Awards are open to any business (individual entrepreneur or company) operating in the Czech Republic, whatever its size or sector of activity, as long as its activity supports the development of French-Czech economic relationship. The award is open to entrepreneurs and companies with a CSR project that contributes to finding a sustainable balance between economic efficiency, social solidarity and environmental responsibility. The project, which may be ongoing or already tested, must be measurable with performance indicators.

2.5 Economic Growth

2.5.1 This Award will be granted to a company that has achieved significant growth through an ambitious strategy, despite the current economic climate.

2.5.2 This Award is open to any company operating in the Czech Republic, whatever its size or sector of activity, as long as its activity supports the development of French-Czech economic relationship. The company must have achieved organic growth, and this development must be measurable with performance indicators and linked to a strategy.

Article 3: Awards applications conditions

3.1 The Awards are open to any business (individual entrepreneur or company), whether such business is a member of the FCCC or not, if it operates in the Czech Republic and its operations support the development of the French-Czech economic relationship (will be judged at the sole discretion of the FCCC or jury). Members of the Jury, the Awards media partners and all governmental (or similar) organizations are, however, not allowed to apply for an Award. Companies that are partners to the Awards may apply for the Awards for which they are not partners. However, they will not have access to the application details of other applicants, nor will they be able to participate in the judging and debate to select the winner in the category in which they are applying.

3.2 Application to the Awards is free of charge.

3.3 To apply for an Award, an Award candidate must complete the application form of their category that is available on the FCCC's website www.chambre.cz

3.4 An Award candidate may apply in several Awards categories but, to do so, must complete and submit a separate application for each Award category and each of such applications must relate to a different project or element of the Award candidate's business.

3.5 Current members of the FCCC, and such members only, may complete and apply on behalf of a third-party business (individual entrepreneur or company), whether such third-party business is a current member of the FCCC or not.

3.6 Application forms must be received prior to the **3 November 2024** at 23:59 ("**Application Deadline**"). Application forms received after the Application Deadline will not be considered.

- 3.7 Application forms must be completed in English and must include the following elements:
 - 3.7.1 The fully completed application form;
 - 3.7.2 The Award candidate's logo in high definition (PNG or JPEG);
 - 3.7.3 All documents that may help the Jury in its analysis of the performance of the Award candidate and / or their activity or project. These documents must be in English.
- 3.8 Awards candidates must be ready to respond in a timely manner and in a spirit of transparency and cooperation to all questions the Jury may ask them in relation to their application.
- 3.9 In case of an incomplete application form, the FCCC and the Jury have the right to discard such an application (at the sole discretion of the FCCC or the Jury).
- 3.10 The FCCC and the Jury have the right to grant a Special Jury Prize that does not fall into any of the Awards categories above.

Article 4: Selection criteria and voting process

- 4.1 After the Application Deadline, the FCCC will send the members of the Jury all the documentation received from the Awards candidates for each of the three (3) Awards categories.
- 4.2 By submitting their applications to the Awards, the Awards candidates accept that their application(s) and all documents and information provided to the FCCC will be communicated to the members of the Jury for the purpose of the Awards competition.
- 4.3 Members of the Jury will treat all documents and information received by the FCCC from the Awards candidates as confidential and not share such documents and information with third parties.
- 4.4 Each member of the Jury will consider all the applications and assign scores for each of the Award candidates.
- 4.5 The applications will be discussed during a meeting of the Jury, that will be held in October/November 2024.
- 4.6 The Jury will first select three (3) finalists and one (1) winner amongst the finalists for each Award category. Decisions of the Jury will be made on a two-thirds (2/3) majority basis (one (1) Jury member, one (1) vote). If such two-thirds majority is not initially achieved for an Award category, then there will be another round of voting and, if necessary, subsequent rounds of voting until such two-thirds (2/3) majority is achieved.
- 4.7 The President of the Jury will organize and supervise the voting process as mentioned above and will announce the results of the vote to the Jury.
- 4.8 All decisions of the Jury must remain strictly confidential until the Awards are officially presented during the Awards Ceremony. Each member of the Jury will commit to such confidentiality by signing a solemn declaration confirming that they will comply with this confidentiality obligation in relation to the media and the institutional and financial partners of the Awards.
- 4.9 By submitting their applications to the Awards, the Awards candidates fully consent, such consent not having to be reiterated in any manner or at any time, to the FCCC using any information received from

the Awards candidates, as well as any photos or video recordings taken or made during the Awards Ceremony, for promotional or communication purposes, included, but not limited to via the FCCC's website, the FCCC's annual report, social networks, printed materials, or medias.

Article 5: Composition of the Jury

5.1 The composition of the Jury will be as follows:

- President of the Jury: Chairman of the FCCC ;
- Director of the FCCC ;
- Members of the Board of Directors of the FCCC ;
- Partners of the Awards ;
- Institutional partners ;
- Media partner.

5.2 The identity of the members of the Jury will be communicated on the FCCC's website as soon as practically possible.

Article 6: Awards Ceremony

6.1 The four (4) finalists in each of the Awards categories must attend the Awards ceremony ("**Awards Ceremony**"), which will take place on **26th November 2024** in Prague. The Jury will inform finalists that they must attend the Awards Ceremony as soon as practically possible.

6.2 The name of the four (4) finalists in each of the Awards categories will be announced during the Awards ceremony.

6.3 Each of the winners will receive a trophy, which will be produced specifically for the FCCC's Awards 2024.

Article 7: Terms and conditions and disagreement

7.1 These terms and conditions are available at the FCCC and may be sent electronically to any person requesting it.

7.2 In the event of a disagreement, a letter describing such disagreement in a comprehensive manner must be addressed to Michal Macko, Director of the FCCC, IBC Pobřežní 3, 186 00 Praha 8, Czech Republic.

7.3 Any matter requiring to be settled in respect of the FCCC's Awards 2024 will be settled by the President of the Jury, and such decision will be final.

7.4 The FCCC reserves the right to amend or change the present terms and conditions at any time and at its sole discretion.

Written in Prague on the 8th of August 2024.