

TERMS AND CONDITIONS

2024 AWARDS OF THE FRENCH-CZECH CHAMBER OF COMMERCE

Article 1: The French-Czech chamber of commerce Awards

- 1.1 The French-Czech chamber of commerce, whose registered office is at IBC, Pobřežní 3 186 00 Praha 8, Czech Republic (hereinafter: “FCCC” or the “Organizer”) is organizing the 2024 FCCC Awards (hereinafter the “Awards” or “Award”).
- 1.2 Further details and information can be found on the FCCC’s website at www.chambre.cz

Article 2: The FCCC’s Awards

- 2.1 In 2024, the FCCC will grant one (1) or two (2) Awards in each of the three (3) categories below:
 - 2.1.1 Human Friendly Enterprise Award 2024 : one (1) Award
 - 2.1.2 Sustainable Enterprise Award 2024 : two (2) Awards
 - > Large company category (more than 251 employees)
 - > SMEs and medium-sized companies category (0 to 250 employees)
 - 2.1.3 Economic Growth Award 2024 : one (1) Award
- 2.2 The objective of the Awards is to honor entrepreneurial success and to reward businesses for their initiatives in social responsibility, sustainable development, economic efficiency, agility, and resilience.
- 2.3 **Human Friendly Enterprise**
 - 2.3.1 The award is open to entrepreneurs and companies operating in the Czech Republic, whatever their size or sector, whose activities support the development of Franco-Czech economic relations.
 - 2.3.2 The award is open to entrepreneurs and companies that integrate social concerns at the heart of their strategy and are recognized for their social commitment and their internal or external management of human capital. These concerns, in progress or already tested, must be measurable with performance indicators.
- 2.4 **Sustainable Enterprise**
 - 2.4.1 The award is open to entrepreneurs and companies operating in the Czech Republic, whatever their size or sector, whose activities support the development of Franco-Czech economic relations.

2.4.2 The award is open to entrepreneurs and companies with a CSR project that contributes to finding a sustainable balance between economic efficiency, social solidarity, and environmental responsibility. The project must be measurable with performance indicators.

2.5 Economic Growth

2.5.1 The award is open to entrepreneurs and companies operating in the Czech Republic, whatever their size or sector, whose activities support the development of Franco-Czech economic relations.

2.5.2 The award is open to entrepreneurs and companies that have achieved organic growth in 2023. This development must be measurable with performance indicators and linked to a defined strategy.

Article 3: Awards applications conditions

3.1 The Awards are open to any business (individual entrepreneur or company), whether such business is a member of the FCCC or not, provided that it operates in the Czech Republic and its operations support the development of the French-Czech economic relationship (will be judged at the sole discretion of the FCCC or jury). Members of the Jury, the Awards media partners and all governmental (or similar) organizations are, however, not allowed to apply for an Award. Companies that are partners to the Awards may apply for the Awards for which they are not partners. However, they will not have access to the application details of other applicants, nor will they be able to participate in the judging and debate to select the winner in the category in which they are applying.

3.2 Application to the Awards is free of charge.

3.3 To apply for an Award, an Award candidate must complete the application form of their category that is available on the FCCC's website www.chambre.cz

3.4 An Award candidate may apply in several Awards categories but, to do so, must complete and submit a separate application for each Award category and each of such applications must relate to a different project or element of the Award candidate's business.

3.5 Current members of the FCCC, and such members only, may complete and submit an application on behalf of a third-party business (individual entrepreneur or company), whether such third-party business is a current member of the FCCC or not.

3.6 Application forms must be received prior to the 28 April 2024 at 23:59 ("**Application Deadline**"). Application forms received after the Application Deadline will not be considered.

3.7 Application forms must be completed in English and must include the following elements:

3.7.1 The fully completed application form;

3.7.2 The Award candidate's logo in high definition (PNG or JPEG);

3.7.3 All documents that may help the Jury in its analysis of the performance of the Award candidate and / or their activity or project. These documents must be in English.

3.8 Awards candidates must be ready to respond in a timely manner and in a spirit of transparency and cooperation to all questions the Jury may ask them in relation to their application.

- 3.9 In case of an incomplete application form, the FCCC and the Jury have the right to discard such an application (at the sole discretion of the FCCC or the Jury).
- 3.10 The FCCC and the Jury have the right to grant a Special Jury Prize that does not fall into any of the Awards categories above.

Article 4: Selection criteria and voting process

- 4.1 After the Application Deadline, the FCCC will send the members of the Jury all the documentation received from the Awards candidates for each of the three (3) Awards categories.
- 4.2 By submitting their applications to the Awards, the Awards candidates accept that their application(s) and all documents and information provided to the FCCC will be communicated to the members of the Jury for the purpose of the Awards competition.
- 4.3 Members of the Jury will treat all documents and information received by the FCCC from the Awards candidates as confidential and not share such documents and information with third parties.
- 4.4 Each member of the Jury will consider all the applications and assign scores for each of the Award candidates.
- 4.5 The applications will be discussed during a meeting of the Jury, that will be held during the week of the 6th May 2024.
- 4.6 The Jury will first select three (3) finalists and one (1) winner amongst the finalists for each Award category. Decisions of the Jury will be made on a two-thirds (2/3) majority basis (one (1) Jury member, one (1) vote). If such two-thirds majority is not initially achieved for an Award category, then there will be another round of voting and, if necessary, subsequent rounds of voting until such two-thirds (2/3) majority is achieved.
- 4.7 The President of the Jury will organize and supervise the voting process as mentioned above and will announce the results of the vote to the Jury.
- 4.8 All decisions of the Jury must remain strictly confidential until the Awards are officially presented during the Awards Ceremony. Each member of the Jury will commit to such confidentiality by signing a solemn declaration confirming that they will comply with this confidentiality obligation in relation to the media and the institutional and financial partners of the Awards.
- 4.9 By submitting their applications to the Awards, the Awards candidates fully consent, such consent not having to be reiterated in any manner or at any time, to the FCCC using any information received from the Awards candidates, as well as any photos or video recordings taken or made during the Awards Ceremony, for promotional or communication purposes, included, but not limited to via the FCCC's website, the FCCC's annual report, social networks, printed materials, or medias.

Article 5: Composition of the Jury

- 5.1 The composition of the Jury will be as follows:
- President of the Jury: Chairman of the FCCC ;
 - Director of the FCCC ;
 - Members of the Board of Directors of the FCCC ;
 - Partners of the Awards ;

- Institutional partners ;
 - Media partner.
- 5.2 The identity of the members of the Jury will be communicated on the FCCC's website as soon as practically possible.

Article 6: Awards Ceremony

- 6.1 The four (4) finalists in each of the Awards categories must attend the Awards ceremony (“**Awards Ceremony**”), which will take place on 23rd May 2024 in Prague. The Jury will inform finalists that they must attend the Awards Ceremony as soon as practically possible.
- 6.2 The name of the four (4) finalists in each of the Awards categories will be announced during the Awards ceremony.
- 6.3 Each of the winners will receive a trophy, which will be produced specifically for the FCCC's Awards 2024.

Article 7: Terms and conditions and disagreement

- 7.1 These terms and conditions are available at the FCCC and may be sent electronically to any person requesting it.
- 7.2 In the event of a disagreement, a letter describing such disagreement in a comprehensive manner must be addressed to Michal Macko, Director of the FCCC, IBC Pobřežní 3, 186 00 Praha 8, Czech Republic.
- 7.3 Any matter requiring to be settled in respect of the FCCC's Awards 2024 will be settled by the President of the Jury, and such decision will be final.
- 7.4 The FCCC reserves the right to amend or change the present terms and conditions at any time and at its sole discretion.

Written in Prague on the 15th March 2024.