



## REQUEST FOR QUOTATION

### VISIBILITY & PRINTING SERVICES

#### ACF MOZAMBIQUE

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#### 1. PREAMBLE

Action Contre la Faim (ACF) fights against the causes and effects of hunger and diseases which threaten the lives of children, women and men in vulnerable situations. Founded in France in 1979, Action Contre la Faim is a non-governmental, non-political, non-religious, and non-profit organization.

Present in the Mozambique since 2019, Action Contre la Faim strives to address the humanitarian issues identified today in the country, namely:

- Food insecurity and livelihoods,
- Nutrition, health and care practices,
- Water, sanitation, hygiene
- Advocacy
- Epidemiological risk.

#### 2. PURPOSE OF THE QUOTE

The objective of this call for Quotation is to solicit competitive offers for the signature of two One-Year Framework Agreements:

1) Visibility items; 2) Printing Services

#### 3. DESCRIPTION & TECHNICAL SPECIFICATIONS

The list of requested items and technical specifications can be found in the Request for quotations which can be picked up:

- at ACF Pemba office (Bairro Expansão – Pemba, Mozambique)  
or
- Shared by email. For this option, please send a request to following addresses: [procurement@mz-actioncontrelafaim.org](mailto:procurement@mz-actioncontrelafaim.org).

The RFQ will be accompanied by a Supplier Questionnaire which needs to be filled.

#### 4. EXPECTED SCHEDULE

Steps	Dates*
Dissemination of the Call for quotation	15/02/2024
Deadline for submission of offers	29/02/2024, 5pm
Offers review and clarification	05/03/2024
Contract signature	10/03/2024

#### 5. SELECTION CRITERIA

In addition to the quality of the offers and the fact that they correspond to ACF's expectations, ACF will take into account in the final choice of the service the following criteria:

- Administrative document of the supplier (Alvara, NUIT)
- Financial offer, in MZN including at least: unit cost, VAT, etc...
- Delivery lead time to Pemba
- Terms & conditions of payment
- Validity of offers

Note that ACF will pay attention to environmental and social issues and will review and analyse related questions in the Supplier Questionnaire

#### 6. SUBMISSION PROCEDURE

Any supplier interested in this quote request must submit their proposal to the following addresses: [procurement@mz-actioncontrelafaim.org](mailto:procurement@mz-actioncontrelafaim.org)

No later than Friday 29<sup>th</sup> of February at 5:00 p.m.

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Logistic F&D

