

Training Programme 2020

Open House Training

February	How to manage, Motivate and Lead a Winning Team Total Team Building: Tactics for Working Better Together
March	Attitudinal Change for Increased Productivity Service Excellence Culture
April	Driving Performance Through Talent Management Effective Supervisory and Communication Skills
May	Transforming Managers into Leaders Assertiveness
June	Achieving Increased Sales Performance Finance for Non-Finance Managers
July	Financial Modelling with MS Excel Budget Preparation and Forecasting with Excel
September	Practical Sales Leadership/Customer Experience Workshop Developing Administrative Executives
October	Managing Projects with MS Projects IT Project Management
November	Organizational Health and Safety Practices Using Excel for Procurement Professionals
December	Data Manipulation & Reporting with Pivot Tables Creating Management Dashboards & Advanced Reports

Develop & Grow your Teams !

In-House/Specialized Training

Career Coaching
Effective Communication
Personal Leadership & Effectiveness
Effective Team & Diversity Management
Sales Effectiveness
Excel

*Quote available via bssintern@ccifranceghana.com**

Members: GHS 1450**

Non-Members: GHS 1650**

Over 2 days

*Min:10 pax- Max:20 pax

**Includes tax, Training Material, 2 coffee breaks + 1 lunch / day, Partner certificate