



## EXPRESSION OF INTEREST FOR LOCAL TRAVEL AGENCY SERVICES

**Eni Rovuma Basin B.V. – Mozambique Branch** invites interested companies to submit their *Expressions of Interest* for **Local Travel Agency Services** to support Eni Rovuma Basin B.V. gas field development activity in Mozambique.

### SCOPE OF WORK

The Scope of this Contract includes the following activities (herein after referred to as "SERVICES"):

- Booking and issue of domestic and international air tickets;
- Booking and issue of railway tickets (wagon lit, for International routes);
- Hotel room bookings, locally and abroad;
- Meet & Greet Services in Local Airports (mandatory for Maputo, Pemba and Nampula);
- Short term car rental services, with or without driver, locally and abroad;
- Assistance with lost travel documents;
- Assistance to recover lost or missing luggage;
- Restaurants booking services, locally and aboard;
- Travel Insurance;
- Various services, also in relation to events or mini meetings (reception, banqueting, interpreters/translation, etc.);

The bullet points listed above are not a complete list, but gives examples of disciplines and competence areas where Company is requesting services.

### CONTRACT DURATION

The foreseen contract duration will be of one firm period of thirty-six (36) months plus twelve (12) months optional extension.

### DOCUMENTATIONS REQUIRED

Companies interested in this invitation may submit their Expression of Interest by providing the following mandatory information and documentation:

Application):

[https://enispace.eni.com/en\\_US/registrazione.page](https://enispace.eni.com/en_US/registrazione.page)

Once the Company registry is complete, in "Private Area" it will be possible to create the application for responding to this Expression of Interest:

You can access the application procedure through "My Applications" section.



By clicking on the above item, you can access the features of:

- Displaying and edit the self-application questionnaire.
- Creating a new self-application
- Elimination of a self-application practice
- Sending the self-application
- Search for self-application practices

For any issues and support, you can contact our service operations support:  
e-mail: [ebusiness.support@eni.com](mailto:ebusiness.support@eni.com)

**I. Technical documents:**

- a) Certification as IATA member or any other certification related to the SERVICES to be provided;
- b) SERVICE providers must have at least three years' proven experience delivering the requested services;
- c) List of references to whom was/is providing similar service;
- d) Any other information that will establish that the company is a capable of fulfilling the scope of work.

**II. Administrative documents:**

- a) Scanned certified copy of the Commercial Register, name of the Legal Entity and contact person who shall receive the qualification package and other relevant information from Eni Rovuma Basin B.V.;
- b) Financial Statements for the past three years and Annual Report including Balance Sheet, Profit and Loss and Cash Flow statement. These documents must be provided by the Company's Group (if applicable), and also by the Company registered in Mozambique that will conclude the contract;
- c) Registration of the company in Mozambique. If not duly registered, the participant shall indicate whether it would be willing to register promptly and the estimated period for doing so;
- d) Structure of the Company or Group with the list of main shareholders and final beneficiaries (if not listed on any stock exchange);
- e) If the Expression of Interest is to be submitted as a Consortium or Joint Venture (JV), information regarding each member belonging to the Consortium or JV with the respective role/position that each member will take in the potential project. The intention to form a Consortium or JV must be supported by an Agreement or "Memorandum of Understanding" duly signed by each member of the group.

Companies interested in this invitation may submit their Expression of Interest by registering the company on our website (Eni Rovuma basin B.V.

Once submitted the EOI within the website application, your application I.D. number must be sent to

e-mail: [erb.procurement@eni.com](mailto:erb.procurement@eni.com)

**IMPORTANT:**

The submission must refer to the following commodity code:

**SS07BA05 - PASSENGERS TRANSPORTATION SERVICES**

Within the website application, under the section "Object of the Application", the area "Origin of invitation" shall be completed as follows: "LOCAL TRAVEL AGENCY SERVICES".

Subject to the delivery and compliance of all the above requested documentation, Companies may receive from **Eni Rovuma Basin B.V.** the Qualification Package and may further be included in the tender process for the subject activities.

This enquiry shall not be considered as an invitation to tender and therefore it does not represent or constitute any promise, obligation, or commitment of any kind on the part of **Eni Rovuma Basin B.V.**, to enter into any agreement or arrangement with you or with any Company participating in this *Expression of Interest*.

Any cost incurred by interested Companies in preparing the *Expression of Interest* shall be fully born by such Companies who shall have no recourse in this respect to **Eni Rovuma Basin B.V.**

All data and information provided pursuant to this *Expression of Interest* will be treated as strictly confidential and will not be disclosed or communicated to non-authorized persons or companies.

The deadline for receipt of Expression of Interest by the website address indicated above is set at **05<sup>th</sup> August 2024, 23:59 Central Africa Time**. Documentation received after the set deadline will not be accepted.