



REQUEST FOR QUOTATION

PRINTING SERVICES

ACF MOZAMBIQUE

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1. PREAMBLE

Action Contre la Faim (ACF) fights against the causes and effects of hunger and diseases which threaten the lives of children, women and men in vulnerable situations. Founded in France in 1979, Action Contre la Faim is a non-governmental, non-political, non-religious, and non-profit organization.

Present in the Mozambique since 2019, Action Contre la Faim strives to address the humanitarian issues identified today in the country, namely:

- Food insecurity and livelihoods,
- Nutrition, health and care practices,
- Water, sanitation, hygiene
- Advocacy
- Epidemiological risk.

2. PURPOSE OF THE QUOTE

The objective of this call for Quotation is to solicit competitive offers for the signature of a One (1) -Year Framework Agreements for **Printing Services**.

3. DESCRIPTION & TECHNICAL SPECIFICATIONS

The list of requested items and technical specifications can be found in the Request for quotations which can be requested to tender@mz-actioncontrelafaim.org.

The RFQ will be accompanied by a Supplier Questionnaire which needs to be filled.

4. EXPECTED SCHEDULE

Steps	Dates*
Dissemination of the Call for quotation	04/11/2024
Deadline for submission of offers	15/11/2024, 5pm
Offers review and clarification	22/11/2024
Contract signature	01/12/2024

5. SELECTION CRITERIA

In addition to the quality of the offers and the fact that they correspond to ACF's expectations, ACF will take into account in the final choice of the service the following criteria:

- Administrative document of the supplier (Alvara, NUIT)
- Financial offer, in MZN including at least: unit cost, VAT, etc...
- Delivery lead time to Pemba
- Terms & conditions of payment
- Validity of offers

Note that ACF will pay attention to environmental and social issues and will review and analyze related questions in the Supplier Questionnaire

6. SUBMISSION PROCEDURE

Any supplier interested in this quote request must submit their proposal to the following addresses: tender@mz-actioncontrelafaim.org

No later than Friday 15th of November at 5:00 p.m.

Loic Pannetier
Logistic HoD