

## INVITATION FOR BID

Ref N.º HR-02/2023

### Announcement of a Public Tender for the Supply of Contracted Labor for Operations

#### Pre-qualification phase

Montepuez Ruby Mining, Lda (MRM), a subsidiary of the Gemfields Group, is a commercial company, concessionaire of a mining license, at the Namanhumbir Administrative Post, Montepuez District, Cabo Delgado Province, intends to hire a company (Private Employment Agency) for the provision of labour contractor services for its operations, consisting mainly of heavy machinery operators, bus drivers and dump trucks, electricians, mechanics and other skilled technical labour. These services also include the provision of transportation and food, among others for this contracted labor force.

For this phase of pre-qualification, MRM intends to understand the capacity of the companies concerned as well as to proceed with the *“due diligence”*, necessary for the qualification to the subsequent phases. Therefore, companies interested in providing such services should provide the following:

- Copy of the company's license
- Copy of the company's registration at the Legal Entities Registrar's Office
- Copy of the company's statutes published in Bulletin of the Republic
- Profile of the company with the description of the business in which it operates, business structure, areas in which it operates and other relevant information, in Portuguese and English.
- Company's financial statements and accounting balances of the last 3 years
- Identification Document of the shareholders of the commercial company.
- Portfolio of projects and projects, with contractual values, accompanied by at least 2 (two) letters of reference from clients.

Assist was indicated above; these documents are merely for the pre-qualification phase. Additional details regarding the terms of the tender will be shared only with companies that have been approved at this first stage, for further preparation of the proposal.

To send these documents and in case of need for any additional information, interested parties may contact the *supply chain department* via the email [mrm.buying@gemfields.co.uk](mailto:mrm.buying@gemfields.co.uk) or [mrm.buying@gemfields.com](mailto:mrm.buying@gemfields.com)

The deadline for delivery of the documents is **January 20 , 2023**.

