

# Office space sublease



## Use our office 1 day for free

- personal working desk
- high speed internet
- printer, scanner, telephone
- full secretarial support
- calm and professional atmosphere



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For more details about this service, scan the QR Code.

**[www.schneider-group.com](http://www.schneider-group.com)**

accounting | ERP | import | legal | tax

## Office space sublease in Warsaw

We provide your company with office space and administrative support to match your requirements. All charges will be compiled in one bill for your convenience, ensuring that you can concentrate on your business success. Our administrative department will be your sole point of direct contact and will take care of all your needs and wishes in regards to your office space. You will have more than just an office. You will benefit from our elaborate network in Warsaw as well as in the office itself - we will provide you with all you need to start working immediately.

Our office space in Warsaw provides a quiet workspace if you're looking to get away from your hectic office for a day. Because businesses amid the process of moving or renovations cannot come to a halt, our ready-to-go workspace will let your staff keep functioning until your workplace is ready.

We offer you fully equipped workplaces in our office at 81 Jerozolimskie Avenue. The offices are furnished in a modern business style and are located in the very centre of Warsaw, next to Warsaw Central Railway Station.

## Comfort and complexity of our services

Office space sublease is just one of services we can support your business with. Other include:

- business setup
- accounting and payroll outsourcing
- legal and tax consulting
- recruiting

## How can SCHNEIDER GROUP support you

### One-stop partner to take care of:

- Market entry, registration procedures
- Legal and business address
- All office equipment
- Answering and redirecting your calls
- Documents flow, correspondence distribution and sending (directly from the office)
- Administration and organization issues of a new office

### Additionally:

- Polish labour law, work permits
- Accounting: calculation and reporting of all types of taxes
- Preparation of HR documents, employees registering, payroll calculation

### General coordination of your market entry

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