SIAPARTNERS

Inclusive Job Ads

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Studies have shown that job ads with gender-coded language have a significant impact on the application pool



Gender-coded language can be divided in **agentic or masculine-coded language** and **communal or feminine-coded** language.



If job ads contain mainly masculine-coded words, they are less appealing to female applicants



If job ads contain **mainly feminine-coded words or are gender neutral**, <u>they are evenly appealing</u> to female and male applicants, leading to more gender diversity on the work floor



The use of gender-coded words also impacts company culture and **impacts the number of cultural** diverse applicants

The difference between masculine-coded and feminine-coded language

Masculinecoded

- · Associated with less diverse environment
- · Aimed at personality traits
- Agentic wording focused on the individualistic mindset
- Might result in less cultural and gender diverse applicants
- An example of masculine-coded language is:
 - Result-driven
 - Individualistic
 - Competitive



- Associated with diverse environment
- Aimed at behaviour and community
- Communal words focused on together, the community
- · Leads to a more diverse applicants for the job
- Example of feminine-coded language is:
 - Collaborate
 - Responsible
 - Trust

Note: masculine and feminine are not the same as male and female

Sia Partners built a gender-coded language bot, and performed a study in June 2022

The bot analysed job ads based on the use of Dutch and English gender-coded language, supported by social research.





Data has been normalized and transformed to a 0 to 100 scale to ensure comparison among industries and companies

Main results June 2022 study

Top five industries with inclusive job ads



Top 5 **feminine-coded** words (including derived and English words):

- Responsible
- Support
- Together
- Open
- Enthusiast

Top five industries with **exclusive** job ads



Energy & Utilities



Public Services



Accountancy



Industrial



Telecom

Top 5 **masculine-coded** words (including derived and English words):

- Challenging
- Technical
- Lead
- Active
- Direct

More than half of the industries in the Netherlands use exclusive language in their job ads



There is no improvement compared to last year



Percentage of industries with inclusive/less inclusive job ads

Do you know your inclusive language? Is the word Masculine or Feminine coded?

Analytical	Masculine	Driven	Masculine
Challenging	Masculine	Responsible	Feminine
Collaborative	Feminine	Outspoken	Masculine
Confident	Masculine	Trust	Feminine

Other tips for Job ads | Job titles

Using the masculine gender as the generic description for professions



Sales representative

Chair**person**

Other tips for job ads | **Pronouns**

Use he, him only when specifically addressing men. Or if the person identifies as a man

Use she, her only when specifically addressing women. Or if the person identifies as a woman

Use **they/them** when addressing a **non-binary person** or if you are unsure as to how someone **identifies**

Other tips for job ads | Addressing the candidate



Other tips for Job Ads | Accessibility of your job posting

Offer **caption or subtitle videos** for persons with a hearing impairment

Include **image descriptions** and/or **alt text** for images and graphics

Select design colors that provide sufficient contrast, taking account of font size.

Use **simple language.** Avoid jargon and idioms. **Avoid metaphors** that might be interpreted literally.





There are several other factors that influence diversity in the applicant pool



Try to communicate from a 'community perspective', this lowers the chance of less inclusive language in your communication and use behaviours instead of attributes.



Subtle words such as 'digital savvy' and 'young workforce' might negatively impact the sense of belonging of older generations, and references such as "we play on Champions League level" can impact women



Talking about **fitting in instead of belonging** impacts groups who will fear they have to adjust themselves to fit in



Make a distinction between **must have** qualifications and **nice to have** qualifications. Research showed that women tend to apply only when they met 100% of the qualifications, whereas men already apply when they meet 60% of the qualifications.



Assess if your website shows diversity in the use of visuals and states your diversity objectives clearly on your job page / website.

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Use authentic diversity statements and state benefits that benefit other demographics (e.g., swap a religious holiday (diversity day), option to work 32 hours and option for Working From Home)

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Use different channels to distribute your job ads beyond the use usual job boards and own networks.

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Do not focus only on external communication. The way you communicate internally also affects the sense of belonging of the current workforce and therefore retention rates



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