**2024 Executive Leadership Program**

**REGISTRATION FORM**

Thank you for sending this form to CCIFJ Training service

Tel: +81(0)3 4500 6524 | Mail: training@ccifj.or.jp

|  |  |  |  |
| --- | --- | --- | --- |
|  | Modules | Dates | Early Bird Price Program |
| 1 | Strategy & Change Management | April 11-12 (2 days) | [ ]  CCIFJ member\ 1,550,000(tax excluded)[ ]  Non-member\ 1,750,000(tax excluded) |
| 2 | Financial Reporting & Beyond | April 22-23 (2 days) |
| 3 | Innovation & Business Models | April 25-26 (2 days) |
|  4 | Inclusive & Cross-Cultural Leadership |  May 23- 24 (2 days)  |
|  5 | Marketing & Brand Building in a Digital Age |  May 27-28 (2 days) |

**PARTICIPANT**

|  |  |
| --- | --- |
| **Name** |   |
| **Company Name** |   |
| **Department/ Title** |   |
| **Tel (office)** |   | **Tel (mobile)** |   |
| **E-mail** |   |

**BILLING ADDRESS**

The invoice will be sent to the following person.

|  |  |
| --- | --- |
| **Name** |   |
| **Company Name** |   |
| **Department/ Title** |   |
| **Address** |   |
|   | Postal Code  |
| **Tel** |   | **E-mail** |   |

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| **REGISTRATION & CANCELLATION POLICY**1. Each registration needs to be confirmed by sending back this form to the CCIFJ by Email
2. In order to confirm each registration, the CCIFJ will send an email confirmation which will be equivalent of a training agreement.
3. Cancellation conditions:
* Cancellation requests must be confirmed by email to the CCIFJ and:
* For cancellation made 10 weeks before the 1st module, we would ask you to send a substitute, otherwise we will apply a 90% cancellation fee.
* 100 % of the training tuition fees will be paid to the CCIFJ if the CCIFJ receives the cancellation request less than 10 weeks before the beginning of the 1st module.
* After the beginning of the training course(s), cancellation requests or absences will involve the payment to the CCIFJ of the totality of the training tuition fees
1. If a registered participant cannot attend a specific module, they can attend up to maximum 2 modules online or receive training materials.
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| Registration date |   |  | Name  |   |